

**Blackburne House Group**

**Application Form for Non Executive Director**

***Private and Confidential***

Please complete the following in blue or black ink and continue on separate sheets if required. Please note that we do not accept CVs; applications will only be accepted if submitted on this form.

|  |  |
| --- | --- |
| **Post applying for:** | **Non Executive Director** |

|  |  |
| --- | --- |
| **Name:** |  |

|  |  |
| --- | --- |
| **Address:** |  |
|  |
|  |

Please provide contact numbers, indicating if we may call you on this number:

|  |  |
| --- | --- |
| **Daytime No.** |  |
| **Evening No.** |  |
| **Mobile No.** |  |
| **Email address:** |  |

**Please provide details of your present or most recent employment (if unemployed, please state)**

|  |  |
| --- | --- |
| **Organisation** |  |
| **Position** |  |
| **Address** |  |
|  |
| **Date of Appointment** |  |
| **Main duties & responsibilities** |  |
|  |

**Education**

Please provide details of your education, starting with the most recent. This will include any formal qualifications or in-house training:

|  |  |  |
| --- | --- | --- |
| **Name of Establishment** | **Qualifications Gained** | **Date Achieved** |
|  |  |  |

**Training and Professional Development**

Please provide details of any professional training undertaken or membership of any professional bodies:

|  |  |  |
| --- | --- | --- |
| **Details of Training Provider** | **Training Undertaken / Memberships** | **Dates** |
|  |  |  |

 **Relevant Experience**

Please provide details of your experience in **Leadership roles or other roles** that would demonstrate your suitability as a non executive director, starting with the most recent:

|  |  |  |
| --- | --- | --- |
| **Dates from / to** | **Name & Address of Organisation** | **Position & brief description of responsibilities** |
|  |  |  |

**Competencies and Experience**

Please describe the competencies, knowledge and experience which you will bring to the role of non executive director. Please refer to the advert and values of the organisation. You may continue on a separate sheet if necessary.

|  |
| --- |
|  |

**Further Information in Support of your Application.**

Please explain why you are applying to be a non executive director and what interests you in being part of the Blackburne House Group

|  |
| --- |
|  |

**Voluntary and Community Work Experience**

Please use the space below to tell us about any voluntary work you have undertaken or about your involvement in voluntary and community groups:

|  |  |  |
| --- | --- | --- |
| **Dates from / to** | **Name of Organisation** | **Details of work / activities / responsibilities** |
|  |  |  |

**References**

Please give names, addresses, contact details and occupations of two people whom can be contacted for information relating to your suitability for this role.

**Referee One**

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation** |  |
| **Position** |  |
| **Address** |  |
|  |
| **Relationship to Applicant** |  |
| **Contact Number** |  |
| **Email Address** |  |

**Referee Two**

|  |  |
| --- | --- |
| **Name** |  |
| **Organisation** |  |
| **Position** |  |
| **Address** |  |
|  |
| **Relationship to Applicant** |  |
| **Contact Number** |  |
| **Email Address** |  |

References may be taken up before you are invited to meet with the Chair and Chief Executive and with your knowledge.

Do you hold a current DBS Check or have you had a CRB check in the last 3 years? Yes/No

Blackburne House reserve the right to request all staff and non executive directors to undertake a DBS check if they are not already in possession of a current DBS certificate.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Do you consider yourself to have a disability?** | YES |  | NO |  |
| **Do you consider your disability will be affected by this role?** | YES |  | NO |  |
| **Are you registered disabled?** | YES |  | NO |  |
| **If yes please specify DFE Number****If your application is successful will you require additional support?** |  |
| YES |  | NO |  |

 |

**Declaration**

I declare that the information detailed on this form is true and accurate to the best of my knowledge

|  |  |
| --- | --- |
| **Signed** |  |
| **Print Name** |  |
| **Date** |  |



**Blackburne House Group**

**Monitoring Form**

***Private and Confidential***

Blackburne House is committed to promoting and ensuring equality of opportunity. To help us implement and monitor of commitment to equal opportunities in our recruitment processes, you are asked to provide the following details. We would like to stress that answering these questions is entirely optional and will not negatively effect your application.

|  |  |
| --- | --- |
| **Application for:** | Non Executive Director |

**Where did you hear about this vacancy?**

|  |
| --- |
|  |

**Please indicate your cultural origin:**

|  |  |  |
| --- | --- | --- |
| **White** | White British |  |
| Irish |  |
| Other, please specify |  |
| **Mixed** | White & Black Caribbean |  |
| White & Black African |  |
| White & Asian |  |
| Other, please specify |  |
| **Black or Black British** | Black Caribbean |  |
| Black African |  |
| Other, please specify |  |
| **Asian or Asian British** | Indian |  |
| Pakistani |  |
| Bangladeshi |  |
| Other, please specify |  |
| **Chinese or other ethnic group** | Chinese |  |
| Other please specify |  |

|  |
| --- |
| Are you considered disabled under the Disability Act 2005? |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Gender** |  | Female |  | Male |

|  |  |
| --- | --- |
| **Date of Birth** |  |